

MINUTES
SECRETARY OF STATE MERIT COMMISSION
August 15, 2007

Upon due and proper notice, the regular meeting of the Secretary of State Merit Commission was held on Wednesday, August 15, 2007 at 11:30 a.m., 630 S. College, Springfield, Illinois.

Present: Ferdinand P. Serpe, Chairman; Judy Myers, Commissioner; James Taylor, Commissioner; Michael Masterson, Commissioner; Duane Noland, Commissioner; and Raymond J. Watson, Commission staff.

I. APPROVAL OF THE MINUTES OF THE REGULAR MEETING HELD JUNE 21, 2007

IT WAS MOVED BY COMMISSIONER MYERS, SECONDED BY COMMISSIONER NOLAND, AND THE MOTION UNANIMOUSLY ADOPTED TO APPROVE THE MINUTES OF THE REGULAR MEETING HELD JUNE 21, 2007.

II. EXECUTIVE SESSION

No Executive Session was held.

III. SEMI-ANNUAL REVIEW OF THE MINUTES OF EXECUTIVE SESSION OF THE MERIT COMMISSION

IT WAS MOVED BY COMMISSIONER MASTERSON, SECONDED BY COMMISSIONER TAYLOR AND THE MOTION UNANIMOUSLY ADOPTED TO OPEN, FOR PUBLIC INSPECTION, EXECUTIVE SESSION MINUTES DATED APRIL 20, 2007.

IV. APPEAL TERMINATED WITHOUT DECISION

Listed below for the record is a summary of an appeal in which termination was achieved by action other than formal decision by the Commission staff. All records pertaining to the appeals are a matter of record in the files of the Commission.

<u>Name</u>	<u>Title</u>	<u>Dept.-Div.</u>
Richard Solomon	Data Input Controller	Driver Services
Appeal filed: July 6, 2007		
Hearing held: No hearing was held		
Results: Appeal withdrawn – employee reinstated		

IT WAS MOVED BY COMMISSIONER NOLAND, SECONDED BY COMMISSIONER MASTERSON, AND THE MOTION UNANIMOUSLY ADOPTED TO CONCUR WITH THE STAFF DECISION IN THE ABOVE MATTER.

V. AMENDMENTS TO CLASS SPECIFICATION

<u>Revised Class</u>	<u>Effective Date</u>
Special Agent I, II, III	8-16-07

IT WAS MOVED BY COMMISSIONER TAYLOR, SECONDED BY COMMISSIONER MASTERSON, AND THE MOTION UNANIMOUSLY ADOPTED TO CONFIRM THE FINDINGS OF THE STAFF THAT THE PRECEDING AMENDMENTS ARE FOUND TO BE SATISFACTORY AND GRANT FINAL APPROVAL THERETO.

IT WAS MOVED BY COMMISSIONER MASTERSON, SECONDED BY COMMISSIONER NOLAND, AND THE MOTION UNANIMOUSLY ADOPTED TO DISAPPROVE ANY CLASS SPECIFICATIONS THAT WERE RECEIVED BY THE COMMISSION STAFF BUT WERE NOT CONTAINED IN THIS REPORT.

VI. MATTERS NOTED FOR COMMISSION ATTENTION TO BE RECORDED IN THE MINUTES BUT NOT REQUIRING FORMAL ACTION

IT WAS MOVED BY COMMISSIONER TAYLOR, SECONDED BY COMMISSIONER MYERS, AND THE MOTION UNANIMOUSLY ADOPTED TO APPROVE THE ANNUAL REPORT FOR FY 07.

Administrative Review

<u>Case No.</u>	<u>Name</u>	<u>County</u>	<u>Appellate Record Filed</u>
07CH24222	Gregory Woolridge Public Service Representative Driver Services	Cook	7-16-07

IT WAS MOVED BY COMMISSIONER MASTERSON, SECONDED BY COMMISSIONER TAYLOR AND THE MOTION UNANIMOUSLY ADOPTED TO ADJOURN THIS MEETING OF THE MERIT COMMISSION.